



**NHLA Executive Board Meeting
Tuesday August 8, 2017 2:00 PM**

New Hampshire Municipal Association, Concord NH

Members attending: Cara Barlow, Deann Hunter, Marilyn Borgendale, Denise van Zanten, Sylvie Brikiatis, Jenn Hosking, Nancy Miner, Edmund Lowe, Todd Fabian, Emily Weiss, Dara Bradds, Lisa Jose, Marty Davis, Susanne Cortez, Amy Lappin, Amber Coughlin, Kim Gabert, Bernie Proshnik, Pamela Smith, Karin Heffernan, Sarah Leonardi

Meeting called to order at: 2:01 PM

- Approve minutes for June 13, 2017 meeting. **Motion to approve made by Nancy Miner, seconded by Amber Coughlin. Motion carries unanimously.**
- [President's Report](#)
 - Beta test for DPLA repository has begun in Lebanon, NH.
- [Treasurer's Report](#)
 - **Motion to approve report made by Cara Barlow seconded by Dara Bradd. Motion carries unanimously.**
- [Academic Section Proposal](#)
 - Karin Heffernan will write letter to membership of Academic Section overviewing today's discussion and the dissolving of Section to be replaced by a liaison position.
- Spring 2017 Conference Evaluation:
 - Create procedure list or manual and determine budget.
 - Goal to have \$2,000 available after each conference to make down payment for next conference.
- Geisel Award of Merit recommendation
 - Motion to accept nominee for Ann Geisel Award made by Jenn Hosking, seconded by Edmund Lowe. Motion carries unanimously.
 - Jenn Hosking will record and formalize process and timeline for this award.
- Nominations Committee
 - General call through Wild Apricot for interested applicants.
 - Jenn Hosking will also approach several other potential candidates.
- Advocacy Social Media Plan
 - Records for who will have access to edit material.
 - Committees or sections having liaisons to social media representative.
 - Executive Board has no problem with idea of regional representatives for library advocacy.
- Mission statement for promotion/tagline: *NHLA is committed to networking, professional growth, and advocating for the future of New Hampshire libraries.*

Motion to formally adopt tagline made by Jenn Hosking, seconded by Denise van Zanten. Motion carries unanimously.

Official Mission Statement is: NHLA is a professional association of library personnel, trustees, and library supporters whose purpose is:

- To advance the interests of its members through advocacy on library issues and increasing public awareness of library service.
- To support the professional development of its members.
- To foster communication and encourage the exchange of ideas among its members.



- To promote participation in the association and its sections.
- Retention Policy
 - Cara Barlow will take retention policy to auditor to see if all of the financial document retention are appropriate.
 - Tabled until October.
 - Determining who is in charge of purging materials that fall outside the schedule.
- Conflict of Interest Policy: **Motion to accept conflict of interest policy as written made by Sylvie Brikiatis, seconded by Nancy Miner. Motion carries unanimously.**
- NELA Diversity Summit
 - Official core value of ALA: Equity, Diversity and Inclusion.
 - Reaching all groups in your community.
- Net Neutrality
 - **Motion to draft letter on behalf of NHLA to FCC in support of net neutrality. Seconded by Sylvie Brikiatis. Motion carries unanimously.**
- Highlights from other reports
 - [Past President's Report](#)
 - [New England Library Association Report](#)
 - [State Library Liaison Report](#)
 - [ALA Councilor's Report](#)
 - [Membership](#)
 - Potential survey of members to determine if they are paying membership dues themselves or having it funded through institution.
 - Promoting NHLA Membership to library trustees as worthwhile investment.
 - [READS](#)
 - [Fall Conference](#)
 - [Spring Conference](#)
 - [ITS](#)
 - [CHILIS](#)
 - [Intellectual Freedom Committee](#)
 - [YALS](#)
 - [Paralibrarian Section](#)
 - [NHLTA](#)
 - [Scholarship](#)
 - Legal review of Winchell loan.
 - [Advocacy](#)
 - [Continuing Education](#)

Meeting adjourned at 4:01 PM

Respectfully submitted by Matthew Gunby



NHLA President's Report August 2017

On July 12, I sent a letter to the membership which included the June draft minutes as well as reporting on other activities of the organization.

Eight NH librarians were accepted to NELLs, August 14-18. Along with the other association presidents, I have been invited to talk about being active in the state associations. NH is fortunate as all our participants are already involved and I anticipate seeing additional contributions from them.

The Fight for Libraries continues into a new stage as Congress addresses the FY2018 budget. I sent a letter to Senator Jeanne Shaheen on behalf of NHLA thanking her for her unwavering support of libraries and encouraging her to support funding for IMLS in FY2018. ALA has also encouraged us to send support for net neutrality.

The treasurer and I signed the contract for Mill Falls for the Spring Conference, May 9-10, 2019.

Since our June meeting, I have attended the Advocacy Committee meeting as they planned for future activities and attended their Librarians After Hours event. I met with the IT Section and made plans to visit ULAC in September. I met with the Continuing Education committee as they began discussing a plan. I encouraged Marina to begin testing a new website template for us to review and will be visiting the archives at the State Library with Marita next week.

As part of increasing the accountability of the committees to the Executive Board, I have approached:

1. Continuing Education Committee for a multi-year plan on how to spend the MacDonald Funds. CE includes mini-money grants, sponsoring conference speakers, sponsoring classes which may be requests from ParaLibrarians or another section and opportunities to send more participants to NELLs. If there is a multi-year plan, approved by the Executive Board, we should be able to forego the kind of NELLs discussion we had this year and should be able to advertise a competitive mini-money grant program.
2. Scholarship Committee to send recommendations to the Executive Board for approval before awarding the scholarship. This is a return to a procedure that historically has been in place to ensure it is the Executive Board that is allocating the funds.
3. Conference Committee to share the budget with the Executive Board for review. Again, this ensures the breadth of experience on the EB is utilized and the EB accepts responsibility for allocating funds.

From the Officer's meeting, we recommend that the Executive Board does not propose bylaw changes this year, but rather the Bylaws Committee be asked to review the bylaws for procedures that could be separated into a more changeable procedures manual.

Marilyn Borgendale



NHLA Treasurer’s Report

August 2017

Cara Barlow, NHLA Treasurer

Financial Report

I will bring to the meeting:

- NHLA’s Profit & Loss Statement as of July 30, 2017
- NHLA’s Balance Sheet as of July 30, 2017
- Citizens Bank account reconciliations

NHLA’s total cash assets as of June 30, 2017 were \$135,094.84

Spring Conference Redux

I realized after the last Board meeting that the conference speakers’ hotel rooms (\$1,175) were paid using MacDonald fund monies rather than general fund monies. Below are revised financial numbers for the 2017 Spring Conference:

Income - Registrations	\$26,610
Income - Vendors	\$5,175
Total general fund income	\$31,785
Total general fund expenditures	\$32,671
BALANCE	-\$886
<i>Total MacDonald fund expenditures</i>	<i>\$5,140</i>

FY17 Audit

Howe, Riley & Howe staff will be at Derry Public Library August 28 and 29 to conduct the audit. I have reserved the NH Room for them and will be in the library those days to answer questions and have provided them with preliminary documents

Below is a listing of cash held by each NHLA account as of July 30, 2017.

NHLA	\$61,276.19
CHILIS	\$18,419.06
READS	\$5,321.21
PARALIB	\$2,626.45
URBANS	\$2,878.80
YALS	\$4,287.73
ITS	\$15.61
WINCHELL LOAN (revolving fund)	\$23,589.55
NORRIS (scholarship)	\$1,442.28



MACDONALD FUND (continuing ed/professional development)	\$16,024.33
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NHLA Past President's Report

The nominations committee has reviewed all submissions for the Ann Geisel Award of Merit and selected a candidate to nominate to the Executive Board at the August meeting. I will create documentation of this award process to store in the Google Drive to assist past presidents with this process going forward.

Respectfully Submitted,

Jenn Hosking



New England Library Association Report for NHLA Board August 2017:

- Attended the full board meeting on July 21st.
- A slate for NELA Officers was sent to the membership for voting.
- NELS is August 14th to the 18th. A wrap up session will be held afterwards to review some procedural changes. The board will also be discussing if a NELS 2 will be held in 2018.
- A membership survey is being worked on by our Public Relations Committee.
- I chaired both Finance and Personnel Committee meetings on July 19th as part of my role as NELA Treasurer. I am working on transitional documentation as my term as Treasurer expires in October at the annual meeting.
- Dianne Hathaway will be stepping down as By-Laws chair at our annual meeting in October.
- The new Connecticut State Rep to NELA is Kristy Billings.
- The Maine State Rep is stepping down and a replacement will be named in the near future.
- The new Vermont State Rep is Steve Picazio.
- There was further discussion about adding Ex-Emeritus representatives to the board to help with continuity.
- I reported the dates of the NHLA Spring 2019 Conference to the board so hopefully that will go up on the NELA calendar shortly.
- The Fall Conference will be held in Burlington, Vermont October 22nd-24th. Registration is now open at <http://conference2017.nelib.org/>
- And finally I attended the NELA Diversity Summit on July 26th, 2017 at the Hadley Farms Meeting House. The event was very well attended and the information very timely.

Respectfully submitted,
Denise M. van Zanten
NHLA Representative to NELA



NH State Library Liaison Report

August 2017

As of July 1, 2017, the State Library, the Council on the Arts, the Film & Television Office, and Historical Resources (all of which were the Department of Cultural Resources) are now a part of the Department of Natural and Cultural Resources (which now includes the Division of Parks & Recreation and the Division of Forests & Lands.) The commissioner of this new department is Jeff Rose. All email addresses, including those for State Library personnel, will be as follows:

first name.last name@nh.gov. My new email is Ann.Hoey@nh.gov and Michael York's new email is Michael.York@nh.gov. The old email addresses should work for the next year.

Charles Shipman, a reference librarian at the State Library, has been appointed to be the Supervisor of the Reference Department. The State Library hopes to begin a search for another reference librarian soon.

Respectfully submitted,
Ann Hoey



NHLA ALA Councilor's Report

August 2017

Amy Lappin, NH ALA Councilor

I've submitted a full report of Council sessions from ALA Annual in Chicago (June 2017) to the NHLA blog. My work on the ALA Executive Director Search Committee continues. I will spend 2 days in Chicago later this month and 3 days in September. The travel and related expenses for the ED Search Committee work is all paid for by ALA and is not from the NHLA budget.

The dates for the NHLA Spring 2019 Conference have been posted on [ALA's Affiliate & Chapter Planning Calendar](#).

The submission of data for the annual ALA State of the Chapter report is coming up in early fall. I will be contacting NHLA board members who have necessary data in the next few weeks.

Best,
Amy



NHLA Membership Report for NHLA Board Meeting – Aug. 8, 2017

- Set up Save-the-Date email for Fall Conference 2017 for Sylvie, and sent out email blast on Tues., 7/25/17
- Updated and submitted NHLA’s information for ALA’s Joint Student Membership brochure
- Will be meeting with Marilyn Borgendale & Sylvie Brikiatis on Aug. 24th to set up event registration/page for Fall Conference 2017 in Wild Apricot
- Membership statistics, as of August 1st, 2017, are as follows:*

Member list ([Summary](#) | [Keyword search](#) | [Advanced search](#) | [Saved searches](#))

Level	Total	Active	Renewal overdue	Lapsed	Pending			New in last	
					New	Renewal	Level change	7 days	30 days
Business Membership	<u>3</u>	<u>3</u>	-	-	-	-	-	-	-
First Time Member	<u>101</u>	<u>76</u>	<u>22</u>	<u>22</u>	<u>3</u>	-	-	<u>2</u>	<u>4</u>
Library Run by 1 Person	<u>23</u>	<u>19</u>	<u>4</u>	<u>4</u>	-	-	-	-	-
Lifetime Member	<u>48</u>	<u>48</u>	-	-	-	-	-	-	-
Retired Librarian	<u>3</u>	<u>3</u>	-	-	-	-	-	-	-
Salary \$25,000 - \$50,000	<u>231</u>	<u>189</u>	<u>42</u>	<u>39</u>	-	<u>3</u>	-	-	<u>1</u>
Salary over \$50,000	<u>124</u>	<u>110</u>	<u>13</u>	<u>12</u>	<u>1</u>	<u>1</u>	-	-	-
Salary under \$25,000	<u>161</u>	<u>120</u>	<u>35</u>	<u>33</u>	<u>5</u>	<u>2</u>	<u>1</u>	-	-
Trustee/Friend/Student	<u>22</u>	<u>17</u>	<u>4</u>	<u>4</u>	<u>1</u>	-	-	<u>1</u>	<u>1</u>
Unemployed Librarian	<u>5</u>	<u>3</u>	<u>2</u>	<u>2</u>	-	-	-	-	-
Total	<u>721</u>	<u>588</u>	<u>122</u>	<u>116</u>	<u>10</u>	<u>6</u>	<u>1</u>	<u>3</u>	<u>6</u>

(* Please note that some of these numbers are slightly off, due to a few recent changes in members changing levels, having pending statuses, etc.)

- There are currently 272 members who are taking advantage of the NELA extended membership, of which there are 260 non-students, 10 students, and 2 trustees/friends.

Respectfully submitted,

Lisa Jose



READS report for NHLA

Tuesday, August 8, 2017

Awards

- READS executive board has collectively submitted a nominee for the Anne Geisel Award
- We extended the nomination time for the READS Award of Excellence due to poor response, with good results. This award will be presented at the Fall Conference; discussed waiting to order our new plaque until the new logo is developed but decided to do without.

Programming

- Annual Fall Meeting is set for October 10 at the NH Audubon McLane Center. **Deepest apologies** to the NHLA board from me for not noticing the conflict with the NHLA board meeting sooner.
- The focus is on local authors and collection development for local works. We still need another person for the panel on collection development regarding the local author angle; please contact me nminer@ci.durham.nh.us or Eileen Gilbert belmontpl.director@gmail.com if you can speak to this issue or have a recommendation for the panel.
Other topics will be effective displays of collections and getting away from Dewey.
- We are considering pulling back on Fall Conferences on years when the NHLA has one to use our resources for more robust Spring programming.
- We are still unsatisfied with our system for creating a database for Adult Programming resources; we will apply to the IT people on the NHLA board for recommendations.

Membership

- READS has 182 active members and 30 lapsed members. Our membership chair is working to determine the reasons for membership lapses.

READS-To-Go

- The board is using Go To Meeting for a tutorial on KitKeeper; if the feedback is positive we will make it available to use as a training tool.

READS is hoping to become more active on the new Facebook page, and our publicity chair is now added as an administrator. We are hoping for a timeline on any new graphics coming along so we can replenish our supply of promotional materials.

Respectfully submitted,

Nancy Smith Miner, President READS



Fall Conference Report to NHLA Board August 2017

- Conference title is “Engaging Your Community” November 3, 2017 @ Hooksett Public Library
- A save the date email was sent from Wild Apricot on 7/25
- All speakers and programs have been finalized
- Schedule for the day has been roughed out but there is plenty of room for flexibility if need be
- I am working on the text for the website and will forward this on to Marina
- Cost is set at \$30/members, \$40/non-members
- Registration will open early September

Respectfully submitted

Sylvie Brikiatis

NHLA Vice President/President Elect



NHLA Spring Conference August Report

- **Objectives/Outcome**

- The objectives of this conference were to-

- **Bring library professionals from around the state together for a positive networking and learning experience.**

Our evaluations suggest we succeeded at this. We had mostly positive reviews. Two complaints that we received that we will definitely try to adjust for in 2019 were- 1) Rooms were too crowded. 2) Disparity in program planning between the two days.

- **Earn money for future NHLA Conference.**

Unfortunately, we failed to make a profit or return what we used. The conference was over budget by almost a \$1000. I have met with Denis van Zanten (my co-chair for the 2019 Spring Conference) to start budget planning so that 2019 will make enough to cover all of the conference expenses plus the deposit to secure the location for the 2021 conference.

- **Create a manual for future conference planning**

I am in the process of writing a simple manual based on my experience from planning the 2017 Spring Conference. While I was left with notes and receipts from past conference planning, I didn't have a procedure to follow. So, that is what I am trying to create, a check list to help future planners. What I did determine and presented to the NHLA Executive Board in the last meeting is that I think the Conference Committee should be ongoing with two co-chairs with a two conference commitment with years staggered (ex. Co-chair 1 works on the 2017 and 2019 conference. Co-chair 2 works on the 2019 and 2021 conference, guiding the new Co-chair 1 through the planning process, so that cycle can continue).

- **Bring in New Speakers on topics that we haven't previously addressed.**

We were given \$8000 from the McDonald fund and used half of this amount. Each section of NHLA was asked to contribute programs in addition to the two keynote speakers. As a result there was a wide variety in content.

- **What I learned-**

- Determine conference cost and use that number to set registration fees
- More evenly distribute programs so that days aren't more heavily geared to IT or Children's librarians, for example.
- Keep this a continuing committee, so that there is an organized system in place to minimize the time commitment.
- Kick off the morning with a keynote speaker to communicate the structure of the day.
- Have a plan B for last minute cancellations to avoid overcrowded rooms.
- NHLMS half day attendees will need certificates stating they attended the half day conference.



Respectfully Submitted,

Dara Bradds

Conference Co-chair 2017/2019



NHLA ITS Report to NHLA Executive Board

August 8 2017

ITS has 93 members at this time. The ITS Google group mailing list has more than 115 members. ITS membership isn't a requirement for the ITS mailing list, so let Kate Thomas know if you'd like to be added to the list. Of course, we always encourage membership to ITS.

We had a good meeting on July 19, hosted by Mary Cronin at the Cook Library in Tamworth. We had over 20 people attending.

We nominated Steve Viggiano for the Co-President position, vacated by Kate Butler who moved to MA Board of Library Commissioners. Election will be held in early August via email, per our bylaws.

The ITS meeting attendees participated in the Advocacy committee's Librarians After Hours event at Tamworth Distillery, learning about what this craft distilling company does.

Collette Mathias Powers and Betsy Coleman, lecturers from the UNH Dept of Computer Science, presented their very informative lecture on HTTP vs HTTPS and why we should be implementing it, and where. They sent us the PDF of the slide show and it was included in the email to the ITS membership. They kindly offered their services for free, and Kate is writing them letters of thanks.

Next meeting will be in September, and Wolfeboro has offered to host. Holding our meetings near the middle of the state has been positively received.

Respectfully submitted,

Kate Thomas

President, NHLA ITS



ULAC Report to NHLA (June meeting recap)

August 2017

Patron Strategies and Industry Trends:

Hoopla: Discussion on how it is going at the libraries that have it. Both Manchester and Concord are investigating adding it to their services. The website and app are very easy to use. Audio books are the most downloaded item with music being next.

Passport Acceptance: Cathy stated that they are going “live” with advertising the service now that they gotten used to it. Revenues are good. She has 15 staff members trained to do the sign ups. Is this something more libraries should do?

Library Security: We discussed being trained to use Narcan or having it on site. Nobody in attendance has had Narcan training by EMS.

We also discussed procedures for trespassing patrons.

Social Workers in Libraries: Although none of us have any on staff yet some of us wish we did. Mainly to assist staff so that they can better help those who may have mental health or other issues which are outside the scope of our day to day duties. Some of us have had some basic training on how to assist patrons who are mentally ill, suffering from addiction etc. Some of us noted the various partnerships we have other agencies to help us such as Manchester Mental Health, Health Departments etc.

Specialized Programming: As our population shifts there was discussion on programming for different age levels and special needs. Steve was going to send out links to some of the programming they’ve seen. Cara works with the Center for Life Management. Cathy was going to send out the link to escape room kits as well.

Information Exchange:

Concord

How to do it festival went well, had about the same level of attendees as last year. Some of the topics were “Navigating city trails”, “healthy smoothies” and a demo on the 3D printer. Todd asked Cathy about her deconstructing a piano program which went very well at Dover. Still making a decision for a new ILS, Sirsi Dynix and TLC are the finalist.

Hudson

Working on an escape room program.
Holding outdoor events this year on the library grounds.
Teen and children’s programming planned such as sleepovers and laser tag

Laconia

Summer Reading program kick off today.
Ken Gloss was there to do another antique book program which was very well attended.

Burlington, VT

Mary reported that she is settling in to her new job and thanked us for allowing her to crash our meeting from time to time.
Working on policies and procedures as she learns the ropes.



She is looking forward to hosting the NELA conference in October.

Rochester

Film festival happening with Historic Association and Opera House.
Summer Reading program is going with a camping theme.

Derry

Major turn over of staff in the last year.
Cara has worked with her Trustees and town to achieve raises for her staff.
Having issues with HVAC system. Hoping to have funding in FY2019.
Third annual author event went well. They have a new programming coordinator at Derry.
Hatching chicks in the Children's Room.

Dover

New HVAC system needed, issues with electrical power to the building being worked on.
Signed up for EBSCO to do linked data.
Cathy has been doing a series of history and genealogy lectures at her library.

Portsmouth

ILS RFP due on June 15th.
HVAC system is in need of some repairs/updating
Programming related to Art started
Foreign Affairs program doing well.

Manchester

Partnering with Schools to expand Summer Reading Program.
Children's room is our next renovation project. Meeting with a designer on June 30th to put together a plan to seek funding.
Arts & Cultural District formed. Library has been involved and is working with the group on programming for Victory Park. Discussing adding more art to city sidewalks etc.
Partnering with the Manchester Historic Association to digitize some of our older photographs.

Sincerely
Todd Fabian
Concord Public Library

CHILIS Report to NHLA

August 8th, 2017

CHILIS will hold its fall conference on Thursday, October 19th at the Fireside Inn in Lebanon, NH. Saroj Ghoting has been engaged to present a workshop on early literacy. There will be a luncheon speaker as well.

CHILIS will offer a virtual showcase for KBA applicants in the spring of 2018 in support of the 2018 summer reading program, and a live showcase in the fall of 2018 in support of the 2019 summer reading program.



CHILIS received a donation of 1000 dollard from the New Hampshire Academy of Family Physicians on behalf of the NH 1000 Books Before Kindergarten program. There will be a sale on 1000BB4K bags that begins in the fall. The bags will sell for 2.50.

The CHILIS board, as is customary, has not met since June, and will meet again on August 11th.



Intellectual Freedom Committee

August 2017

The committee did not meet over the last two months due to summer reading.

ALA published an Interpretation of the Library Bill of Rights to address Equity, Diversity and Inclusion. This information was share don the state listserv:

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/EDI>

The “Privacy” special issue (<https://journals.ala.org/index.php/jifp/issue/view/629>) of the [Journal of Intellectual Freedom & Privacy](#) is now available.

Censorship in the News:

- Sherman Alexie stays in the news: A frightening public statement that refers to The Absolutely True Diary of a Part-Time Indian as pornographic, and required reading of books like it as "child abuse." <http://www.vcstar.com/story/opinion/columnists/2017/07/15/conejo-censorship-sets-chilling-precedent/481373001/>
- Here’s a scary one: [New Florida law lets residents challenge school textbooks](#) | NPR (<http://www.npr.org/2017/07/31/540041860/new-florida-law-lets-residents-challenge-school-textbooks>)

Banned Books Week: The Committee shared resources with the listserv to encourage librarians to start thinking about Banned Books Week.

Free webinar: <http://www.ala.org/advocacy/intfreedom/webinar/bannedbooksweek2017>

The Top Ten Challenged Books of 2016: <https://www.youtube.com/watch?v=O19TVmXWcyl>

Infographic: <http://www.ala.org/advocacy/bbooks/NLW-Top10>

The goal of our August meeting will be to get all of our Banned Books Week resources and library submissions up on the website.

Respectfully submitted,

Julie Perrin, Chair



YALS Section Report August 2017

YALS members met on May 25 to discuss the upcoming fall conference on September 28, 2017.

Flume and Isinglass award nominations are ongoing and both can be submitted on the Flume Wiki <http://flumeaward.wikispaces.com/>.

Respectfully submitted,
Susanne Cortez



NHLA Paralibrarian Section President's Report

8/8/2017

The Paralibrarians are several new classes in the fall, including Excel training with Peggy Thrasher from Dover, a weeding workshop with Ann Hoey, and children's programming with Michael Sullivan of Weare, as well as again offering basic cataloging with Linda Kepner and internet self-defense with Mark Glisson from Hooksett. We are still developing other classes for the fall or next spring.

Respectfully submitted,

Edmund Lowe
President
NHLA Paralibrarian Section



NHLTA Liaison Report

Marty Davis

<http://www.nhlta.org/>

Tuesday, August 8, 2017

Advocacy:

Mary Castelli will be the NHLTA liaison to the NHLA for Advocacy:

Membership:

To date, 877 members this business year.

2018 NHLTA Conference:

Subject to final contract, our 2018 Conference will be held in May at the Radisson in Manchester.

Fall Retreat

Our strategic planning fall retreat will be held on October 4th, 10-3, at the NHMA. Facilitator will be from the Executive Service Corps of New England.

NHMA Conference:

The NHLTA will not exhibit this year at the New Hampshire Municipal Association Conference held in November.

Branding:

The NHLTA will focus on redesigning the logo and webpage. At this time, the design will be done in-house using the expertise of two board members who have years of experience in graphic design and layout.

NEXT MEETING: September 6, 2017.



**Scholarship Committee Report
for NHLA Board Meeting
August 8, 2017**

In July, I responded to NHLA President Marilyn Borgendale's request for original documentation regarding the Norris and Winchell funds, as well as the criteria for selection of awards.

Marilyn and I also discussed the previous practice of presenting the Scholarship Committee's recommendation for awards to the NHLA Executive Board for approval for the expenditure of funds. This was past practice when the NHLA Executive Board met monthly, but was discontinued once meetings became bi-monthly. She will be recommending to the Board at our next meeting that we return to this practice.

I am currently in the process of sending out reminder letters to loan recipients whose balances are due this fiscal year, as well as annual audit letters confirming the outstanding balances of all other loans.

The next deadline for scholarship and loan applications is September 1, 2017.

Respectfully submitted,

Sarah Leonardi, Chair



Advocacy Committee met In-person meeting in Concord June 29, 2017

We determined that:

- Committee will have **in-person, lunch time, 2-hour meetings 2-3 times a year** is a good idea, focusing on brainstorming and big picture thinking, with online, (GoToMeeting) **1-hour or less meetings the other months for check-ins. We welcome new members for whom this online and in-person committee will work well.**
- Content will be added to the new NHLA website as an Advocacy committee subpage including podcast interviews, to capture expert training in various topics starting with capital campaign fundraising
- Stories from around the state need to be shared and accessible for legislators and for other libraries to learn from or use; We hope to share on Facebook with content edited by regional coop reps to update with appropriate advocacy stories; if you are a regional Coop rep interested in helping, please contact Christine
- We will continue the After Hours get-togethers 2-4 per year around the state

After this meeting an After Hours occurred at the Tamworth Distillery, following the ITS meeting on July 19. Many thanks to Mary Cronin for making that happen!



Continuing Education Committee - August 8, 2017

Continuing Education Committee members are Barbara Prince of the Hanover Town Library in Etna, Library Consultant Thomas Ladd, Dawn Huston of the Dunbar Free Library in Grantham, Amy Thurber of the Canaan Town Library, Eileen Gilbert of the Belmont Public Library, Bernie Prochnik of the Bath Public Library and Connie Landry of the Gorham Public Library.

The Continuing Education Committee's mission is two-fold. One: to facilitate connecting those who work in NH libraries with funding through loans and grants to further their library specific education. Two: to plan and offer continuing education opportunities such as workshops and classes through out the state that those working in libraries may attend to expand their library knowledge.

Since January 2017, the Continuing Education Board has approved the following grants from the Adam and Jane MacDonald fund:

1. \$175.00 for the ALA online course *Using WebDewey and Understanding Dewey Decimal Classification* (Oct. 3, 2016)
2. \$175.50 for participation in the ALA online course *Basic Sign Language for Library Staff* (Jan. 23 through March 6, 2017)
3. \$500.00 for the Southern New Hampshire University online class *Foundations of Public Administration* (April 3 through June 11, 2017)
4. \$500.00 for the *Research Institute for Public Libraries Regional Training* (August 14, 2017)
5. \$425.00 for attendance at ChildLight Yoga and Mindfulness for Tweens and Teens in Dover NH (July 17-18, 2017)

This spring, the Continuing Education Committee sponsored two *Library Management* workshops, one at the Hooksett Library on June 13th and another at the Bethlehem Library on June 27th. The programs were presented by Mary H. White, director of the Howe Library in Hanover, who retired in August. Topics included budgets, governance/trustees, personnel and library buildings.

The committee also approved spending MacDonald Fund money to support 6 New Hampshire participants in the attending the New England Library Leadership Symposium by paying the New England Library Association fees and providing some scholarship money. We estimate that this will cost \$5,100 (paying state base fees plus \$350 scholarship money out of each individual's \$500 fee.)

Respectfully submitted, Barbara Prince, Continuing Education Committee Chair



Academic Section or Academic Liaison?

The following is a list of reasons why it may be more effective and productive to create an Academic Liaison to the New Hampshire Library Association Board in lieu of an Academics Section:

- Currently there are 32 NHLA members who choose to belong to the Academics Section (3.7% of total membership) as of 8/5/2017, eight of whom are academic librarians.
- There are other professional associations available to New Hampshire academic librarians that focus *specifically* on professional development and issues of interest to *academic librarians*. Most academic librarians belong to ACRL (Association of College and Research Libraries, section of ALA) and their membership offers specific, job-related Special Interest Groups (SIGS). The New England Chapter (ACRL-NEC) has the following special interest groups that each sponsor their own conferences and events in addition to the annual chapter conference, plus the national ACRL conference:
 - Access Services Interest Group (ASIG)
 - Collection Development Interest Group (CDIG)
 - Information Technology Interest Group (ITIG)
 - New England Library Instruction Group (NELIG)
 - Scholarly Communication Interest Group (SCIG)
 - Serials and Electronic Resources Group (SERIG)
 - Women's Studies Interest Group (WSIG).

In times where money is tight, membership in ACRL has more to offer an academic librarian than does a state organization geared more towards public libraries.

- The State of New Hampshire also has the New Hampshire College and University Council (NHCUC) which has librarian groups just for librarians in our state. The Library Directors and Reference/Instruction Librarians from across New Hampshire meet regularly.
- The NHLA Annual Conference only has room for 3 or 4 academic track slots which makes it less likely that academic librarians will be allowed to take time off to attend the conference over an ACRL or academic library conference. Additionally, the annual conferences for NHLA and ACRL are a week apart in May. It costs \$75/\$150 for a member to attend one day/two days at the NHLA Annual Conference with only 4 or 5 academics-related workshops (2-3 per day). ACRL-NEC's annual conference is only one day and costs \$75 for a member to attend, with a choice of 20-25 academics-related workshops and 20 academic poster sessions.
- If NHLA were oriented toward ALL libraries more, it would make more sense to have an Academics section, but there are no active Special Libraries or School Libraries sections within NHLA. All the other sections are parts of public libraries, not other kinds of libraries.



- Only two of the state library associations around New England have academic sections (Vermont & Connecticut). Vermont's is "College and Special Libraries" combining 2 types of libraries, while Connecticut's is called "College & University Libraries Section" and they sponsor the annual Connecticut Information Literacy Conference each year. Maine, Massachusetts and Rhode Island don't have specific sections dedicated to academic librarianship, although they do have academic librarians involved in their organizations (and in leadership positions).
- Having a "section" implies a group of people actively involved in providing services or participating in programs. With only 8 academic librarians, it would be difficult to provide a variety of section activities and to generate attendance. It might be better to have these academic librarians involved in an academic librarians' professional association.

However, it IS important for a state library association to have academic representation, which is why a LIAISON position might be more effective than a section for NHLA.

- Collaboration between public libraries and academic/special/school libraries has HUGE potential which is another reason to maintain a liaison from academic libraries to the NHLA Board. The enthusiastic attendance at the Academics Section sponsored Round Table at the May, 2017 NHLA annual conference discussing potential collaborations between academic, public and school libraries indicates that such collaboration is of interest to NHLA librarians.

In closing, I would like to recommend to the Board of NHLA that it consider closing the Academic Section, and initiate an Academic Liaison position to the Board. Perhaps the Liaison could be a director from one of the academic libraries from around New Hampshire, and each meeting a different director would attend to shed light on the state of academic librarianship within New Hampshire.

Respectfully submitted,

Karin Heffernan
Academics Section Representative