



**NHLA Executive Board Meeting**

Tuesday, June 14, 2016

2:00 – 4:00 pm

New Hampshire Municipal Association, Concord, NH

**Call to Order: 2:05pm**

**Attending:** Jenn Hosking, Marilyn Borgendale, Christine Friese, Mary White, Cara Barlow, Deann Hunter, Amy Lapointe, Amy Lappin, Kristen Paradise, Eileen Gilbert, Eric Stern, Randy Brough, Sarah Leonardi, Mike York, Ann Hoey, Heather Rainier, Barbara Prince, Denise van Zanten, Linda Walker, Marina Buckler, Conrad Moses, Marty Davis, Gail Zachariah, Karin Heffernan.

**The minutes from April 12, 2016 were approved.**

**REPORTS:**

**President's Report / Jenn Hosking**

In May Jenn attended ALA's Legislative Days with Michael York. They met with staff from Senator Shaheen's and Senator Ayotte's office as well as from Representative Guinta's and Representative Kuster's office. They discussed the importance of LSTA funding for NH libraries and how we utilize the funds. Specifically they discussed the interlibrary loan van service and 1,000 Books Before Kindergarten program and also took this opportunity to express our support for Dr. Carla Hayden as the next Librarian of Congress.

There have been a few changes to the NHLA Board since we last met. Marty Davis will be replacing Conrad Moses as the NHLTA liaison. Conrad's term on the NHLTA is complete in June. Mary Cronin has stepped down from Advocacy Chair and Christine Friese from the Portsmouth City Library has been appointed to the position. The READS section has also had a change. Rebecca Crockett has resigned as President and Nancy Miner from the Durham Public Library moved up from Vice President to fill the position. Jenn reported that there are two board vacancies – Intellectual Freedom and Secretary. She has received good response from her email notification.

The 2017 spring conference planning is moving along. Dara Bradds and Pamela Johnson-Spurlock have identified a date and venue and are starting to work through the finer details. On Tuesday, Cara and Jenn will sign a contract with the Sheraton Portsmouth Harborside Hotel to hold a two day conference on May 4-5, 2017. They have some great ideas for bringing new life to the conference including some great keynote speakers and events.

At the June NHLTA meeting Jenn shared NHLA's intention to plan a small library summit for 2018. One of the outcomes from their most current conference is an interest from trustees in small library issues and planning. They are interested in exploring the possibility of combining efforts on this event. Jenn agreed to put their continuing ed representative in contact with Lara Croft who has agreed to lead the planning for NHLA on this venture.

Based upon some member's suggestions that we examine getting minutes to members in a more timely fashion, Jenn finalized the board's future steps in distributing meeting minutes to members:

1. Within one week of the board meeting, the secretary will email the minutes to all board members for their review. They will contact the secretary if they have edits.
2. One week after the board has received the minutes, the secretary will notify the president to email the minutes to all NHLA members via Wild Apricot, stating that these are still draft minutes until formally approved at the next board meeting.
3. Minutes will be posted to the website once they are approved at the next board meeting. This will be announced via the NHAIS listserv.

### **Vice-President's Report / Marilyn Borgendale**

A save-the-date announcement for the Fall Conference and Business Meeting (November 3, 2016) has been sent to all members. In addition to the main speakers, seven NH librarians have agreed to give lightning-round presentations. As the main speakers are being supported by continuing education funds, the cost to NHLA members will be lower than to non-members and Marilyn anticipates the conference will be very reasonably priced.

### **Treasurer's Report / Cara Barlow**

- **Financial Report**

Cara distributed copies of the May 2016 Profit & Loss Statement, NHLA's Balance Sheet as of May 31, 2016 and the proposed Draft Budget for FY17. NHLA's total assets as of May 31, 2016 were \$168,037.52, an increase of \$13,745.98 from March 2016. Our books are in order and everything is proceeding smoothly.

Below is a listing of cash held by each account as of:

	March 31, 2016	May 31, 2016
NHLA	\$65,857.86	\$62,680.94
CHILIS	\$17,830.12	\$31,318.71
READS	\$4,387.57	\$4,731.64
PARALIB	\$1,350.10	\$1,835.12
URBANS	\$2,618.21	\$2,618.25
YALS	\$3,987.24	\$4,077.31
ITS	\$15.60	\$15.60
WINCHELL LOAN (revolving fund)	\$20,523.55	\$20,954.80
NORRIS (scholarship)	\$4,112.80	\$4,112.80
MACDONALD FUND (continuing ed/professional development)	\$22,907.64	\$22,814.25

- **Budget Update**

Cara distributed electronically the proposed FY17 Budget. She does not anticipate ending the year in debt, plus there is \$50,000 in savings, which is good for a small organization like ours.

**MOTION: Approve the FY17 budget as presented. PASSED.**

- **Accountant/Tax Preparer**

Cara has budgeted \$8,500 for an audit in FY17. Assistant Treasurer Deann Hunter is gathering proposals from three accounting firms. At the time of this report she was waiting for responses. She will share updates at the August 9 meeting.

### **OLD BUSINESS:**

- **Continuing Education:**

The expected revenue from the Spring 2017 conference will pay for all costs, excluding speakers. At the April board meeting, the board discussed using \$8,000 from the MacDonald Continuing Education fund to pay for quality speakers so that more will attend the conference. Jenn had written to the Continuing

Education Committee to seek their comments about this idea and encouraged them to attend this June meeting. Only one committee member responded to Jenn's email. Heather Rainier did attend this meeting to state her concerns that she hadn't heard about this before. She wonders if this will be a one-time thing and was assured that it is. Barbara Prince is comfortable with using \$8,000 from this fund since it will reach more people and seems to be an appropriate use of the funds. This committee isn't as active as it could be and perhaps it would be worthwhile to seek additional members. Cara stated that this year \$5,000 was budgeted, of which \$2,000 is earmarked for NELLs. Of the remaining \$3,000, only \$400 has been spent.

November 3 is the date for the NHLA "Teaching Tech fall" People are being recruited for the tech "lightning round" presentations.

- ***NHLA GoToMeeting Recommendations / Marilyn Borgendale:***

After consultation with other state library associations, Marilyn recommend that NHLA purchase GoToMeeting at least for a one-year trial. Through TechSoup the cost should be \$12 plus \$144 for a half price annual subscription. Eight associations responded that they are using it without problems, that it is easy to use and to administer, and that many of them also subscribe to GoToWebinar for professional development. GoToMeeting will handle up to 25 connections; GoToWebinar 100. Minnesota has shared a four-page scheduling instruction document with screen shots, which Marilyn adapted and distributed. She has also volunteered to be the Administrator. The group stressed that all must check and post on calendar to avoid conflicts.

- **Guidelines:**

- NHLA subscribes with one administrative account. NHLA designates a contact person to be the administrator.
- The administrative login and password are available to all officers and the chairs of sections and committees. The chair schedules the meetings on GoToMeeting.
- NHLA sets up a shared GoToMeeting calendar where all meetings are posted.
- Meetings are open to all members.
- An NHLA instruction document is available and training videos are available at GoToMeeting. NHLA will not provide technical support, but the administrator may be able to answer questions.
- The conferencing software is available only for NHLA business.

**Motion: Purchase Go-To-Meeting and adopt the proposed guidelines. PASSED.**

## **SECTION REPORTS:**

- **Academic / Karin Heffernan**

- Met with Laura Barrett at Dartmouth to discuss what NHLA could do to fill gaps left by ACRL-NEC.
- Drafting letter to other two New England Academic Sections to solicit ideas for our Academics Section (Only Connecticut and Vermont have academic sections)
- Public/Academic/School Library Collaboration Committee – Hope to have this be an outgrowth from a conference round table at next year's NHLA conference
- ACRL-NEC underserved populations: Paralibrarians, Community College Librarians, Library School Students.
  - Paralibrarians Certification – mentions Academic Libraries in its introductory information. Is this something we should push as there are lots of paralibrarians in academic libraries and resentment between library "faculty" and library "staff." This might be a good step to take. How to market to academic paras?

- Community College Librarians – very similar to NHLA’s “Small Libraries” and was wondering if the Small Libraries Summit might include CC librarians, of course the inability to leave due to understaffing is a universal problem.
- Library School – Might we be able to help students locate internships for their PFE (Professional Field Experiences) in NH libraries?
- Sharing resources: Example: SNHU Innovation Lab and MakerSpace webpage has equipment lists, policies, templates, software lists, etc. Could the Academics Section set up a forum to share resources that college/university libraries have that might be helpful to public libraries?
- General note: NELA Pride Alliance Section dissolved (announced in email 6/14) seems unfortunately inopportune given the events in Orlando, FL two days ago.

● **CHILIS / Kristen Paradise**

**BRUINS PARTNERSHIP:**

All public libraries in the state of New Hampshire who participate in the summer reading program will receive Bruins posters via the van system. Nine Libraries have been awarded a visit from the Bruins Ice Girls and Mascot including the following:

- Berlin Public Library
- Blaisdell Memorial Library, Nottingham
- Derry Public Library
- Durham Public Library
- Goodwin Library, Farmington
- Kimball Library, Atkinson
- Merrimack Public Library
- Pease Public Library, Plymouth
- Whipple Free Library, New Boston

**1,000 BOOKS BEFORE KINDERGARTEN:**

The Jack and Dorothy Byrne Foundation gave CHILIS a one-time gift of \$15,000 for the printing of 1,000 Books Before Kindergarten bags. We plan to print a total of 5,000 anticipating sales of 2,000 bags with a reserve of 3,000 for future dissemination.

**OCTOBER CHILIS CONFERENCE:**

Our October conference will be held at the Beane Conference Center in Laconia on October 27<sup>th</sup>. The committee is exploring options for an author/speaker and that are currently planning the rest of the conference.

● **ITS / Lara Croft**

Dates set for remaining 2016 ITS meetings:

- Thurs., August 11 10 AM to 12 PM Langdon Library in Newington
- Thurs., October 27 10 AM to 12 PM Moultonborough Library

Update for ITS Wiki on NHLA Site (from Mark Glisson): We have a navigable structure in place that is ready for the addition of content. Mark will start adding links to tech class slideshows, and then create a special venue for 3D printing resources. We’re getting close to the point of advertising its availability to the listserv, including the READS group, and encouraging others to add content.

● **Paralibrarians/ Eileen Gilbert**

The Paralibrarian section sponsored three workshops this spring

1. Because It’s All About the Book! April 12 with Mary Danko -29 registrants

2. Preparing Your Paralibrarian Certification Application May 6 with Lee Ann Chase and Julie Spokane - 24 registrants
3. Children's Readers' Advisory May 23 with Michael Sullivan -29 registrants

Workshops being planned for the fall include more readers' advisory/book groups, cataloging, and another "preparing your certification". More than half of the workshop attendees indicated that they are in the process of preparing a certification application. The section board would like to express its interest in partnering with other sections for these events.

Any certified Paralibrarians will be honored at the NHLA annual meeting in November.

● **READS / Nancy Miner**

Updates on READS Executive Board positions: There have been some transitions in the wake of Rebecca Crockett's resignation from the President's chair:

President -Nancy Miner (formerly Vice President)

Vice President – now recruiting

Past President/ Award of Excellence - (Corrine Chronopoulos resigned in January ;)

Myra Emmons will assist with nominations and Katherine Dormody has agreed to help with the Award nominations. READS does not currently have a website coordinator, but their secretary Kersten Matera has agreed to do any postings necessary, so no further log-ins are needed at this time. Because of the shuffling, READS is late getting out the word on the Award, so they would like to ask NHLA board members to talk up both the nominations for the READS Award of Excellence and to help us find people willing to step up as Vice President.

Fall Conference: The 2016 READS Fall Conference is set for September 23 at the Hooksett Public Library. The theme is *A Helpful Harvest: Practical Solutions for Busy Librarians*. The budget appears to be on target for this. There are some concerns about conflict with NHLA Fall Business meeting.

LOGO Contest: To raise awareness about READS and encourage membership and participation, READS is sponsoring a Logo Contest, which will last until the end of the year. Anyone can participate on behalf of any library in the state, and while submissions are preferred to be camera-ready, that is not necessary. Creation of a logo requires consideration of the READS mission and an understanding of contemporary librarianship. Unfortunately, it also requires some graphic design skill, which is why they are accepting from a broad range of people and reserving the right to have the logo converted to a usable state by a professional if necessary. The prize is not confirmed at this time; once it is, this will appear on the NHLA website as soon as possible.

● **URBANS / Todd Fabian – No report.**

● **YALS / Gail Zachariah:**

YALS met on May 26. We continued to plan our conference, which will be held on September 22 at the LGC. Our featured speaker will be Ellen Oh, who is a YA author and a founding member of We Need Diverse Books. We will also have several librarians share teen programming ideas. YALS has a fairly new vice president as Danny Lykansion has left us. Our new vice-president is Susanne Cortez of the Lebanon Public Libraries.

**LIAISON REPORTS:**

● **Advocacy / Mary Cronin**

The Advocacy Committee met on May 19, 2016 via GoToMeeting. Discussion included:

- New Advocacy Committee Chair Welcome / Christine Frieese!

- Facebook updates shared
- NHLA's new social media policy with committee
- NHLTA Trustees' conference, May 23 Matthew attended and brought materials for NHLA table
- NELA's Advocacy Summit, July 19 in Boylston, MA shared info, some committee members are planning to attend
- Librarians After Hours / Results of Matthew's survey; plans for continuing
- Projects underway or being seriously considered Legislative Breakfasts libraries or coops host local legislators
- NH Municipal Association conference in November exhibit table
- Library Passport summer 2017 plan to have info ready for NHLA conference in spring
- NHLA Spring Conference find speaker for conference session on Advocacy
- Pie Day: March 14, 2017
- State Library Legislative Day onetime event in Concord
- Recapped Virtual Library Legislative Day, May 23; several committee members contacted reps
- Our next meeting will be in July, possibly right after the NELA Advocacy Summit in Boylston, MA.
- One question for NHLA Executive Board: When will NHLA's GoToMeeting account be available for this committee?

• **ALA Councilor/ Amy Lappin**

The ALA elections ended on April 22. The new president-elect is Jim Neal, University Librarian Emeritus at Columbia University. Jim is a current member of Council and the ALA Executive Board.

You may recall that in January ALA Council passed a resolution urging the Library of Congress to remove the term "illegal alien" from subject headings and the Library of Congress agreed to this change. A subcommittee of the House of Representatives debated this change (highly unusual for Congress to offer cataloging subject heading opinions) with some members of Congress hoping to stop the change. The details of the journey of this subject heading change are nicely encapsulated in at May 24 Library Journal article, [Library of Congress Drops Illegal Alien Subject Heading, Provokes Backlash Legislation](#) . In response to this debate, the Library of Congress is now looking for public opinion on this proposed change. Any members of the public who are interested are urged to take the LOC survey, <https://www.surveymonkey.com/r/responsestoillegalaliensproposal>. It is a 5 question survey open until July 20, 2016.

Amy is looking forward to attending the ALA Annual Conference in Orlando at the end of the month. A full report on Council sessions will be posted to the NHAIS List and on the NHLA blog soon by the first week of July.

• **ByLaws/ Carlos Pearman and Eric Stern – No report.**

• **Center for the Book / Edmund Lowe – No report.**

• **Continuing Education / Barbara Prince**

Continuing Education Committee members are Barbara Prince of the Hanover Town Library in Etna, Library Consultant Thomas Ladd, Heather Rainier of the Hooksett Public Library, Elizabeth Thompson of the Gorham Public Library, Dawn Huston of the Dunbar Free Library in Grantham, Amy Thurber of the Canaan Town Library, Eileen Gilbert of the Boscawen Public Library and Bernie Prochnik of the Bath Public Library.

The Continuing Education Committee has approved funds to support the NHLA "Teaching Tech" Fall Conference organized by Marilyn Borgendale. Jessamyn West will talk on Tech Competencies. Sam Lucius is helping put together a program on coding in the library and a few NH librarians will be giving lightning round presentations on their tech teaching.

Since the last report, two mini-money grants have been provided to applicants from the Adam and Jane MacDonald fund. The first was given to Carol Sanborn towards attendance at Childlight Yoga Advanced Training in Dover on July 14-17. Carol received her certification in Childlight Yoga in April for children ages 2 through 12. She has been offering classes at the library and will be taking the Advanced Training to strengthen her skills as a yoga instructor as well as to learn new techniques that she can use in her teaching. The second was given to Aaron Spear towards participation in an English Composition Class at the New Hampshire Technical Institute in Concord NH from Aug. 29 through Dec. 16, 2016. Julie Steenson, director of Memorial Stephenson Library, wrote a letter in support of Aaron's application in which Aaron clearly explained how this course will be related to his work at the library.

● **Fundraising Committee / Linda Walker –No report**

● **Intellectual Freedom / Gail Zachariah:**

Gail has asked to be replaced as Intellectual Freedom Chairperson. The biggest discussion on IF listservs has been disinvited authors. There has been an increase in social media attention regarding author Phil Bildner who was disinvited from Round Rock ISD, Texas for comments he made at other school visits which weren't in line with the values of the school. There have also been rumors about district threats to school librarians. This is especially disheartening as this is GLBT Book Month and libraries should support the voices that encourage and motivate children and the stories that speak to them, regardless of their sexuality. Then there was publicity about NY state author Kate Messner being disinvited from a Vermont school because her book dealt with heroin addiction.

If anyone wants to have a roundup of other IF issues, it's here:

- FL; *The Perks of Being a Wallflower*; [BOOK BAN? Pasco parents object to assigned book](#) | WFLA
  - [Pasco school committee to discuss book that talks about sex, drugs, drinking](#) | WFLA
  - [Pasco panel bans 'Perks of Being a Wallflower' at one school; impact on other schools unclear](#) | Tampa Bay Times
- VA; Virginia Museum of Contemporary Art; [National Coalition Against Censorship weighs in on art exhibit controversy in Virginia Beach](#) | The Virginian Pilot
  - [President of national Catholic League sends "a suggestion" about art exhibit controversy to Virginia Beach museum director](#) | The Virginian Pilot
  - [Kerry Dougherty: No taxes for art, offensive or otherwise](#) | The Virginian Pilot
  - [Op-ed: Virginia Beach's Ben Loyola is Unabashedly Un-American](#) | AltDaily.com
- NH; [Dartmouth Groups Clash Over Displays for Police, Black Lives Matter](#) | Valley News
- IL; [Top Student Denied Prom Over Poem](#) | Jet
- Toronto; [Toronto school offers sanitized sex-ed amid parent concern](#) | The Star
- MT; *Fifty Shades of Grey*; [Library board OKs retaining 'Fifty Shades of Grey'](#) | Billings Gazette
- MI; *Morris Micklewhite and the Tangerine Dress*; [Class reading about boy in dress causes stir](#) | Wood TV
  - [Children's book author responds to backlash over boy who wears a dress](#) | M Live
- MO; [Controversy over Palestinian speakers likely to play out at library board meeting](#) | Columbia Tribune
- IA; [Cartoonist Fired for Cartoon Criticizing Farm Industry CEOs](#) | CBLDF
- Pakistan; [Pakistan Bans Documentaries on Radical Islam](#) | Breitbart
- [Documentary On Extremism Banned In Pakistan](#) | Forbes

● **Legislative / Randy Brough**

HB 1508 (TOR bill) has been referred for interim study, which means that no definitive action was taken on the bill this session. The legislature has until October 28<sup>th</sup> to file reports on bills that were referred for interim study.

● **Membership / Linda Taggart – No report.**

● **NELA Representative / Denise Van Zanten**

The Fall Conference will be held in Danvers Massachusetts from October 16-18<sup>th</sup>. The theme is "Imagining Tomorrow". A tentative schedule should be released in a few weeks. NELA has made tentative selections for

conference venues for the upcoming three years based on the RFP that went out. The NELA Board is in the process of reviewing and updating their Policies and Procedures manual. If anyone has a nomination for the Emerson Greenaway Award please let me know! More information about the award can be found at <http://nelib.org/awards/emerson-greenaway-award/> The NELA Advocacy Summit is on July 19<sup>th</sup>. For more information and to register please visit: <http://ams.nelib.org/event-2223494>

- **NHAIS Liaison / Katherine Dormody – No report.**

- **NH State Librarian / Mike York**

The proposed cuts IMLS Grants to States would have been dire for NH (\$900,000). While in D.C., 43 State Librarians met with the director of IMLS (a museum person now) to lobby for our cause, which was successful, thanks to the help of Senator Jeanne Shaheen.

- **NH State Library Liaison / Ann Hoey**

- **Nominating / Amy Lapointe**

The application information for the Ann Geisel Award of Merit has been distributed to members and on the NHAIS list. Amy has had had a couple of inquiries. Applications are due June 30. Amy has heard from one person/group who definitely plans to nominate an individual.

- **Scholarship / Sarah Leonardi**

For the April deadline, the committee received six applications (3 requesting a scholarship only and 3 requesting a scholarship and a loan). The committee could not reach a consensus on the awards, so Sarah requested current NHLA President, Jenn Hosking, to weigh in on the decision. In the end, the committee decided to grant the following awards:

Scholarships

AnneMarie Welch (University of North Texas)  
Marilyn Simons (University of North Texas)  
Katherine Thomas (Clarion)

Loans

AnneMarie Welch  
Caroline Nickerson (Clarion)  
Aimee Lockhardt (Syracuse)

After the committee made their decisions, two of the award recipients declined the awards. Caroline Nickerson contacted me and told me that she was no longer working in NH and Aimee Lockhardt has already graduated, so they were no longer eligible for the awards. At the time of this writing, NHLA has received all but the final payment from the F. Mabel Winchell Loan recipient as arranged in the payment plan discussed in February. The next deadline for scholarship and loan applications is September 1, 2016.

- **NHLTA Liaison / Conrad Moses**

NHLTA Activities:The NHLTA Director Board met on June 1, 2016. There was a discussion on small libraries and how to assist them. The conference had a round table on session and more than 40 attendances attended it. It was suggested that this is something that could be a joint NHLA and NHLTA venture.

NHLTA Officers:

President: Susan Gaudiello; Vice President: Ed Moran; Treasurer: Mark Branoff; Secretary: Carol Snelling; and Past President: Adele Knight.

NHLA Liaison:

The new NHLA Liaison is Marty Davis. Marty comes from Claremont. He has been a NHLTA director since 2012. He sits on the Communication Committee where he is charge of Membership. Prior he was a trustee on the Fiske Free Library in which he served as Chair during part his tenant.

NHLTA Conference: The May 23 Annual Conference was another big success. We had 325 attendants. The orientation trustee tracking for new Trustees was well received. The most popular workshops were “Community Based Strategic Planning”, “Technology – What’s Next”, and “Other Money”.

NHLTA Workshop:

NHLTA Orientation workshop will held on Saturday June 18 at Hooksett Library from 10am to 1pm.

Governance Committee:

The Committee had a recruitment campaign at the Conference. There were brochures and poster. There were few attendances that were interest in exploring being a board or committee members.

NHLTA Annual Award:

The NHLTA 2016 Annual Awards are now being received. These awards recognize this year’s outstanding Library, Library Director, Trustee, Friends Group, special service by individual or group, and advocacy for libraries. Details are on NHLTA website. Deadline is July 31.

NHLTA Scholarship:

Scholarships are available to Library Directors and staff for further education purposes. More information can be found at NHLTA website [www.nhlta.org](http://www.nhlta.org)

NHLTA Newsletter:

The 2016 Summer edition due to mail out this month. Articles for future editions can be submitted any time by contacting either Adele Knight at [a.knight@nhlta.org](mailto:a.knight@nhlta.org) or Connie Kirwin at [c.kirwin@nhlta.org](mailto:c.kirwin@nhlta.org).

Friends Group:

On the NHLTA website there is Friend Group page that has information for Friend Groups and related links.

- **Website Coordinator/ Marina Hale – No report**

- **Archivist / VACANT**

**Adjourn: 3:25pm**

**Minutes approved 8/9/16**

**Our next meeting:**

**Tuesday August 9, 2016**

**2:00 pm**

**New Hampshire Municipal Association**