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**New Hampshire Library Association Executive Board Meeting
December 18, 2012. 2:00pm
Local Government Center, Concord**

Present: Lori Fisher; Michael York; Linda Taggert; Ann Hoey; Kirsten Corbett; Kathy Meserve; Amy Lappin; Jennifer Moore; Kim McKee; Caitlin Andrews; Deb Baker; Jennifer Hinderer; Brian Sylvester; Amy Lapointe; Sarah Leonardi; Randy Brough; Diane Lynch; Carl Heidenblad

Call to Order: The meeting was called to order at 2:10 pm by Lori Fisher as Diane Lynch, President and Tim Sheehan, Treasurer were unavoidably detained at an appointment with Citizen's Bank as part of the process of changing the approvals and signatures on bank accounts to correspond with newly elected officers for the association.

Lori made certain that we had a quorum of voting members.

Approval of the minutes from August 21, 2012. Brian Sylvester moved that these minutes be approved. Seconded by Jennifer Hinderer. Approved.

Minutes of October 16th. Lori and Carl noted that due to a mishap minutes from the October 16th meeting would not be available. Therefore it would be necessary to re-approve 2 items of business from that meeting.

1. Contract with Cornerstone Management. Since LGC will no longer be able to provide us service after the first of the year, the Board needs the services of a management group to provide membership services. After investigation, Cornerstone Management seems the best choice. Jennifer moved that we enter into a one year contract with Cornerstone management, for an amount not to exceed \$3200. Brian Sylvester seconded the motion and it was approved (re-approved).
2. McDonald Fund. Mileage. In October it had been suggested that the McDonald fund mini grant policy should be changed to allow for mini grant funds to be used to not only reimburse applicants for mileage if they have applied for an approved class, seminar, program etc.; but to allow mini grant funds to be used exclusively for mileage if the applicant is requesting assistance with the cost of transportation to an approved class, seminar, or program. Jennifer moved that applicants be allowed to receive mini grant funds to assist with the cost of transportation in an amount not to exceed \$200. Lori seconded and the board approved (re-approved).

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President's Report- Diane Lynch:

Diane returned from the meeting at Citizen's Bank and noted that Tim Sheehan had remained to finish up a few details with the bank.

Diane noted that with the termination of LGC's services to NHLA there was a question as to whether or not the association could continue to meet at the Local Government Center. Diane spoke with them, and they agreed to allow the association to continue to meet at LGC.

Diane then handed out a list of meeting dates, which the board reviewed. The consensus was that the dates worked.

Discussion followed as to who the best contact person would be at LGC. Diane will follow up on this and speak to them and determine a contact person. LGC is in quite a period of transition.

Elections results:

Results were: 80 votes total.

VP/ President Elect is Linda Taggart with 79 votes, 1 abstention

Treasurer is Tim Sheehan with 79 votes, one abstention

Assistant Treasurer is Elizabeth (Betsy Solon) with 77 votes, 3 abstentions

Secretary is Carl Heidenblad with 79 votes one write in vote for Cynthia Stosse

NELA Rep is Amy LaPointe with 79 votes, one abstention

ALA Councilor is Amy Lappin with 47 votes, Victoria Lang received 33 votes

The Fall Conference at beautiful Gunstock Mountain was a success, with 66 people attending; positive feedback and the association more than broke even. (\$93 to the good side of the ledger).

The new NHLA bookkeeper Sarah Marvin has begun her work for the association, and this should be a big help to the association as a whole and should be extremely helpful to our new treasurer, Tim Sheehan.

NHLA issued a statement of support regarding e-content pricing, it is available on the website for those who wish to see it. It was also on the list serv. The NHLA executive board voted to support it electronically. The letter calls on publishers to provide libraries access to all e-content at a fair price.

The Freedom to Read group asked for a "renewal" which the Board declined. (It's not a renewal, because we haven't subscribed for several years.)

Diane thanked the outgoing Board members and the current Board (which has many new faces this year) for agreeing to serve NHLA.

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New Business:

Spring Conference. There will be no NHLA Spring Conference this year, but READS will be offering a Spring Conference on Friday, May 31st. \$10 cost

Goals. Diane assigned us homework! Please be thinking about what we need to accomplish in 2013 and come to the next meeting prepared to brainstorm! One idea that Diane wishes to talk about is how to strengthen the association's connections with our North Country libraries.

Center for the Book. Andrea Thorpe has been NHLA's representative to the NH Center for the Book, and she is stepping down from that position. Please be looking for someone who would be interested in serving in that capacity.

Advocacy. Deb Baker will be stepping down from that position as she is taking on new work responsibilities. A new Advocacy chair will be needed. Deb explained that the committee has about 20 members focusing on 4 areas:

1. Social Media.
2. Image and Message
3. Snapshot Day
4. Advocacy toolkit.

Deb also noted that our NHLA Facebook and Twitter accounts will soon be linked.

Deb lined up people to represent us at the recent LGC conference.

She and the committee are working with Bobbi Slossar to put together a web based Snapshot day "form" to make it easier for libraries to submit their photos and essays. Information on how to submit information for snapshot day as well as information regarding updating will be forthcoming.

2014 Two Day Conference. Randy Brough and Jennifer Hinderer are co-chairing. They have made preliminary arrangements for April 24th and 25th, 2014 at the Mountain View Grand in Whitefield. The theme will be "Better Together" Some next steps will be to finalize the contract with the Mountain View Grand, and to find additional volunteers to serve on the conference committee and make this 2-day conference happen! Kathy Meserve, NHLTA representative noted that NHLTA would like to offer a program for the conference.

Old Business:

Outstanding Winchell Loan balances. Sarah noted that there is one recipient

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who has not repaid the entirety of her loan. There is a balance due the association of \$700. She is beyond the 5 year term of the loan agreement. Despite attempts to contact her, she has not communicated with either the Scholarship Committee or any other representative of NHLA. Discussion centered on “what to do?” Waive do to hardship? Send to a collection agent? Legal recourse? State Librarian Michael York suggested that we not forgive the loan balance, but classify it as “uncollectable” for the auditors.

Motion. Lori moved that Diane (in Diane’s capacity as NHLA President) write the recipient and ask for repayment and communication with the association. Tim Sheehan seconded and the Board approved.

There was a brief discussion of whether the Board should continue the Winchell Loan program, but after reviewing the information that Sarah provided the group, the consensus was that this is a valuable program that we should continue.

Section Reports:

Academic. Karin Heffernan. No report.

CHILIS. Gail Zachariah. Gail could not attend but sent a brief report. CHILIS has formed a fund raising committee; they are looking for nominations for CHILIS Librarian of the Year; and they are working on a web piece that will document the benefits of summer reading.

IT. Cab Vinton. No report.

READS. Myra Emmons. Report attached..

URBANS. Brian Sylvester. Urbans members feel that they had a successful year in 2012. Yvette Couser is the new director at Merrimack Public Library. In 2013 URBANS will not do the Directors Roundtable.

YALS. Kirsten Corbett. There will be a YALS conference committee meeting in Atkinson, NH on January 24th.

Advocacy. Deb Baker. Please see new business

Center for the Book. Please see new business

BYLAWS. No report.

CONFERENCE. Please see new business

Continuing Ed. No report.

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ALA. Amy Lappin. Will be attending ALA Midwinter in Seattle.

Intellectual Freedom. Gail Zacharia. No report.

Legislative. Randy Brough. The LSR (legislative service reports) deadline has passed. Only 2 of the 900 pieces of legislation have interest to the library community. LSR 821 seeks to abolish (yet again) the Department of Cultural Resource. LSR 627 is a cryptic piece which is defined vaguely as: "Relative to the Governance of Libraries." Randy will be watching and will keep us informed.

Membership. Jennifer Hinderer. Jennifer is working with Cornerstone Management to make certain that the membership services continue smoothly as they are transfer over from LGC.

NELA. Amy Lapointe. Amy noted that she had emailed her report to the group. She also asked the group how they felt about virtual conferences. Consensus was that this had little appeal for our group.

NHAIS. Dorinda Howard. Report attached

NHSL. Michael York, NH State Librarian. Bobbi Slossar would like to add a Google Nexus 7 tablet to the mobile lab . Jennifer moved that we approve this purchase for Bobbi at amount not to exceed \$300. Seconded and approved.

Michael forwarded a survey request from the PEW foundation. The survey is on eBook use. Please fill this out.

NHSL. Ann Hoey. Ann requested \$3000 from NHLA to fund Kids Books and the Arts grants. Jennifer moved that we fund \$3000 for KBA and Randy seconded. Approved/

NHLTA. Kathy Meserve. NHLTA had a booth at LGC's conference. NHLTA has also signed with Cornerstone Membership.

Website. Jennifer Moore / Kim McKee. Jennifer and Kim are getting tons of emails about the website. If you want something posted, please say that clearly. Thinking to the future they are going to be moving more of the website over to Word Press. There is a problem with paying for the domain name. They will work with Tim Sheehan to get this resolved.

Treasurer's Report. Tim Sheehan. Tim spent most of the afternoon working with Citizen's bank, getting the new officers authorized to the bank accounts, and deleting the authorizations for the outgoing officers. Our account is running with income a bit lower than expenses, however memberships coming in after the first of the year should help offset this. Ann Hoey asked how promptly sections would be able to have requests for payment processed and receive checks. CHILIS for instance sometimes

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needs checks in a very short window. Tim asked everyone to give him as much lead time as possible but assured the group that he would watch this to make sure checks are issued promptly and that he would try and accommodate if schedules were tight.

Other. Diane asked if there were any further business needing our attention or if there were any other announcements. There were none.

Next meeting February 19, 2013 at the Local Government Center. 2:00 start time.

At 3:17 there was a motion to adjourn. Approved.

Respectfully submitted, Carl Heidenblad, Secretary