Proposed NH Library Association Constitution and By-Laws Changes
Digital Summit and Spring Membership Meeting on June 1, 2012

For a full copy of the current NHLA Constitution and By-Laws, please visit www.nhlibrarians.org and click on the Constitution & By-Laws link under the About NHLA tab.

Constitution and By-Laws changes must be appended to a call for a membership meeting and passed upon the affirmative vote of two-thirds of members present for the meeting. These changes are appended to a call for a spring membership meeting to be held at 12:30 p.m. on June 1st, 2012 at the Hooksett Public Library.

Changes are indicated in **bold italics** font (if an addition) and a **strikethrough** (if a deletion).

**Proposed NHLA Constitution Changes**

**Article 4 – Officers**
A. The officers of the Association shall be
   • a President;
   • a Vice President who is President Elect;
   • a Secretary;
   • a Treasurer;
   • an Assistant Treasurer
   • an American Library Association Councilor;
   • a New England Library Association Representative;
   • and the immediate Past President

B. All officers shall be elected by ballot, and shall serve until their successors are elected take office. All are elected annually except the Treasurer and Assistant Treasurer, whose **terms** of office shall be two years (**each elected on alternate years**), and the American Library Association Councilor and New England Library Association Representative, whose terms of office shall be three years. New officers shall assume their duties immediately upon the adjournment of the annual **membership** meeting in January/November following the election. A new American Library Association Councilor, however, will assume office at the next American Library Association meeting.

**Article 5 – Executive Board**
A. The Executive Board shall consist of the following:
   ○ Voting Members
     • Officers,
     • Standing Committee Chairs,
     • Section representatives (one from each section)
   ○ Non-voting Members
     • Newsletter Editor
     • Web Site Coordinator
     • State Librarian
     • NHLA Archivist
     • Ad Hoc Committee Chairs
     • Liaisons

The Ad Hoc Committee Chairs, Newsletter Editor, Web Page Site Coordinator, State Librarian, and NHLA Archivist, Ad Hoc Committee Chairs and Liaisons shall serve as ex-officio, non-voting members of the Executive Board.

**Proposed NHLA By-Laws Changes**

**Article 3 – Executive Board**
The Executive Board consists of voting and nonvoting members.
   ○ Voting Members
     • Officers:
       - President
       - Vice President/President Elect
       - Secretary
       - Treasurer
       - Assistant Treasurer
- ALA Councilor
- NELA Representative
- Immediate Past President

• Standing Committees:
  - Advocacy
  - By-laws
  - Conference
  - Continuing Education
  - Intellectual Freedom
  - Legislative
  - Membership
  - Scholarship
  - Ways and Means

• Section Representatives:
  - Academics
  - CHILIS (Children’s Library Services)
  - READS (Reference and Adult Services)
  - Urbans
  - IT (Information Technology)
  - YALS (Young Adult Library Services)

  ○ Non-voting members:
    • Ad-Hoc Committee Chairs
    • Archivist
    • Liaisons
    • Newsletter Editor
    • State Librarian or designee
    • Web Page Site Coordinator

Article 4 – Duties of Officers

A. The President shall be the chief executive officer of the Association and, subject to the Executive Board, shall have general supervision and control over its affairs; shall preside at all business meetings of the Association and of the Executive Board; shall recommend to the Board such measures as are considered desirable to further the objectives and broaden the effectiveness of the Association; with the treasurer shall sign all contracts and other legal documents; shall sign all checks drawn upon Association funds as co-signatory with the treasurer, unless determined otherwise by the Executive Board; with the Treasurer shall bring the annual budget forward to the Executive Board; shall be a member ex-officio, without vote, of all committees except the Nominating Committee; and shall present a written annual report at the Association’s Annual meeting.

D. The Treasurer shall have custody of the Association funds; shall sign all checks drawn upon the Association as co-signatory with the President, unless determined otherwise by the Executive Board; and with the President shall sign all contracts and other legal documents; with the President shall present an annual budget to the Executive Board; shall furnish such financial statements as may be required by the Executive Board and the President; shall submit the Association accounts to be audited by a person or firm designated by the Executive Board, and shall present the report of the audited accounts at the Association Annual meeting. The Treasurer shall be bonded, premium on said bonds to be paid by the Association.

E. The Assistant Treasurer shall be knowledgeable regarding all of the procedures followed by the Treasurer; shall assist the Treasurer as indicated by the auditor to ensure that internal control mechanisms are established and maintained in order to protect the organization’s funds; and shall assume all of the duties and obligations of the Treasurer in the absence or inability of the Treasurer to perform them. The Assistant Treasurer shall be bonded, premium on said bonds to be paid by the Association.

Article 11 – New Hampshire Municipal Association Affiliation

The New Hampshire Library Association is an affiliate group of the New Hampshire Municipal Association and as such cooperates in areas of mutual concern. As provided by New Hampshire Municipal Association policy, the New Hampshire Library Association President receives information and publications from the New Hampshire Municipal Association for dissemination to the New Hampshire Municipal Association. As an Affiliate Member, the New Hampshire Library Association participates in the services offered to affiliates, with the NHLA President reviewing and signing a yearly contract for such services. NHLA agrees to pay the incidental costs of copies and postage as billed by the New Hampshire Municipal Association.