

**New Hampshire Library Association  
Executive Board Meeting  
January 16, 2007  
2:00 p.m.  
Local Government Center, Concord**

Present: Catherine Redden, Judy Haskell, Amy Thurber, Claudia Mayer, Sarah Leonardi, Pam Stauffacher, Heather Shumway, Marilyn Borgendale, Andrea Thorpe, Randy Brough, Sean Fleming, Mary Ahlgren, Steve Butzel, Ann Hoey, Annie Donahue, Dianne Hathaway

- I. **Call to Order:** The meeting was called to order at 2:00 p.m. by President Annie Donahue.
- II. **Minutes:** Minutes of the December 12, 2006 retreat meeting were approved with one correction.
- III. **Officer Reports:**
  - A. **President's Report—Annie Donahue:**
    - Annie received the donation of a book that she is giving away free! She also distributed mail to other board members. Let Annie know if you would like to receive the NHLA copy of *American Libraries*.
    - We were \$305 short on the November conference. Part of it was for food for no-shows and NHCUC has not been charged. It looks like we will ultimately make about \$50 from the conference!
  - B. **Vice President's Report—Amy Thurber:**
    - Met with Jenny from LGC to find out what they can offer as a location for the fall annual meeting. The date for the fall 2007 annual meeting will be Thursday, November 1<sup>st</sup>.
  - C. **Treasurer's Report—Carl Heidenblad—not in attendance.**
  - D. **Past-President—Doris Mitton—not in attendance**
  - E. **NELA Representative Report—Judy Haskell.**
    - Attended first meeting last Friday and spoke with Lesley Kimball. There was a good job description available on the NHLA web site. Judy can submit her mileage to NELA for reimbursement. There was not a quorum at the NELA meeting. The newsletter will only be available in an electronic format; members who want a paper copy will need to subscribe and pay extra annually
    - Counterparts will be held for one day at Endicott College or Holy Cross, possibly on June 15 or July 20. It will be open to anyone. NELA is asking state associations for a contribution to NELLS (\$2,000) and possibly \$500 for Counterparts. The next full board meeting will be in March.
    - The annual NELA fall conference lost money so NELA is cutting back.
  - F. **ALA Representative Report—Rob Sargent—In Seattle!**

#### **IV. Old Business:**

##### **A. NHEMA Joint Conference**

- Annie wrote a letter to NHEMA regarding the joint conference. They were also sending NHLA a letter proposing a 3-year rotation: one year in Manchester, one year at the Mount Washington and one year not held jointly. NHEMA accepted the decision for an independent 2008 conference. The NHEMA Board had a lot of questions for Ann Hoey. We are in effect talking about independent conferences in 2008 and 2009.
- CHILIS members shared concerns that they were members of both associations and that NHLA attendance might be affected by independent conferences. Also the Great Stone Face Tea was always a joint event at the conference. We may need to compromise about these kinds of events and timing of conferences.

##### **B. Executive Board Job Descriptions**

- Board members were to have checked their job descriptions on the NHLA web site. Amy had one change for the vice president's description. Annie looked at the advocacy description and it is very broad. She is unsure whether that was intentional or not. Annie still has not heard from Beth Strauss and she is inclined to look for someone else to fill this role. She will contact other members of the committee to find out if one of them will step up then will go elsewhere if necessary.

##### **C. Co-op Meetings**

- Annie has scheduled four library co-ops so far! She will need membership information and continuing education, scholarship information to bring with her. Any other committee chairs should let her know if there is any information or news she can relate.

#### **V. New Business**

#### **VI. Section Reports:**

**A. Academics—vacant**

**B. CHILIS—Pam Stauffacher—**The spring conference is scheduled for April 5<sup>th</sup> in Plaistow and is sure to be fun. This will be a showcase for the summer reading program and Kids Books and the Arts grant.

**C. READS—Claudia Mayer—**The new executive board will meet next on Feb 1<sup>st</sup>. They have two tubs of archival information and they will be discussing storage ideas. Committees have been expanded so they are more than programming; Reads-to-Go, publicity and PR. The publicity committee was disbanded and PR will continue. READS is interested in a promotional brochure and they are celebrating their 20<sup>th</sup> anniversary this year. The board also discussed goals that include an executive board handbook as well as other promotional ideas. The Reads-To-Go program includes book group kits that could be circulated throughout the state. The kits include 15 copies of each book plus biographical information and discussion questions. They will kick off this program at the NHLC spring conference. They will be discussing web site content. The title of the 2007 READS Roundtable discussion program: is "Ups and Downs in

Libraryland.” Dates: Monday, March 26th 10am-12 pm at Portsmouth Public Library.

Wednesday, March 28th 11am-1pm at Peterborough Town Library.

Friday, March 30th from 10am-12pm Pease Public Library in Plymouth.

Beverage and Snacks will be provided. Registration Brochure and information forthcoming soon!

- D. Urbans—Mary Ann Senatro—not in attendance. They will be meeting next Friday, January 26<sup>th</sup> in Concord.

## VII. Committee Reports:

- A. Advocacy—Beth Strauss—not in attendance.
- B. Bylaws—Cathy Redden—Nothing new. Cathy will make sure Steve has the updated information for the new web site.
- C. Conference—Heather Shumway—This week the committee is pulling together all the programs. They will be meeting next Wednesday afternoon at 4:00 p.m. at the Hooksett Public Library.
- D. Continuing Education—Andrea Thorpe—Looking forward to meeting with the scholarship chair and rest of the committee. Looking at different options for education and what programs librarians want to see in NH.
- E. Intellectual Freedom—Mary Ahlgren—nothing to report.
- F. Legislative—Randy Brough—Lobbyist has been through the legislative service request and hasn’t found anything yet. Randy has provided a contact for the DOT regarding signage:
  - William R. Lambert, PE
  - Traffic Engineer/Administrator
  - NHDOT Bureau of Traffic
  - P.O. Box 483, 220 Sheep Davis Road
  - Concord, NH 03302-0483
  - (603) 271-2291, (603) 271-6083 fax
- G. Membership—Marilyn Borgendale—Membership renewals were mailed in December and 250 people have renewed already. A membership list should be available soon for sections and committees. Heather asked whether NHLA can look into pre-printed membership forms that already includes same and address, etc. Planning to send out membership cards this year since members really like them.
- H. Scholarship—Sarah Leonardi—Sarah contacted Joe Dionne and Mary Ann List to learn more about the committee and what happens. She doesn’t think there is a clear-cut procedure to awarding of the scholarships. It is unclear what scholarship, grant and continuing education money can be awarded. More publicity is necessary as well.
- I. Ways and Means—Sean Fleming—Catherine and Sean met with Barnes and Noble last week to finalize the fundraising event for April 20 and 21 to include a poetry slam, activities for kids. Volunteers are needed at the four stores on that Saturday and 3 point people per area for contact information. Each New England state is doing the same event on the same weekend. They are interested in supporting the Great Stone Face Award since that is the one they know. Concise information needs to be distributed to libraries so there is no confusion. Meeting next on January 29<sup>th</sup> in Manchester.

**VIII. Newsletter Editor—Rebecca Clerkin—not in attendance.**

- February 15<sup>th</sup> is the deadline for the next newsletter.

**IX. Website Coordinator—Steve Butzel:**

- The new site is up and running at [www.nhlibrarians.com](http://www.nhlibrarians.com). Everything is on a template so updates are fast and easy. Yahoo has a web hosting service and that is what Steve went with for NHLA. The blog has different author accounts so it will be decentralized so sections can provide content. Steve will teach us at a future meeting, the sooner the better! What belongs in the blog and what doesn't? Should it be open at first and then tighten it up or the other way around? Maybe a coordinated calendar so that sections and committees can place their events there for all of us. How about a searchable directory of librarians? The directory through the NHSL has a listing of librarians. Some input is needed for FAQ's so please send them to Steve. We can put up the bulleted list from the December retreat. Steve will start the February meeting at 2:00 p.m. with a demonstration.

**X. Liaison Reports:**

- A. Center for the Book
- B. NHAIS—Steven K. Butzel—nothing to report.
- C. NH State Library—Ann Hoey—80 libraries are involved in the downloadable project right now. Michael York just emailed information regarding motion picture licensing for public libraries.
- D. NH State Library Advisory Council—Katherine Hiller—not in attendance.
- E. Trustees Association Liaison—Ann Fabrizio—not in attendance.

**XI. Adjournment at 3:50 p.m.**

Respectfully submitted by Dianne Hathaway, Secretary.