

**New Hampshire Library Association
Executive Board Meeting
July 18, 2006
2:00 p.m.
Local Government Center, Concord**

Present: Doris Mitton, Catherine Redden (left at 3:30 p.m.), Annie Donahue, Sarah Leonardi, Diane Tebbetts, Heather Shumway, Carl Heidenblad, Beth Strauss, Becky Clerkin, Dianne Hathaway

- I. **Call to Order:** The meeting was called to order at 2:04 p.m. by President Doris Mitton.
- II. **Minutes:** Minutes of the June 20, 2006 meeting were approved as written.
- III. **President's Report—Doris Mitton:**
 - A. Correspondence—Email received from ALA regarding continuing education contact. Direct mail about advertising our “business.” Letter from Jack Miller, a professor at Central CT State University who is interested in speaking about literacy, behavior and test scores. Annual report received from NH Charitable Foundation. Speaker's bureau contacted NHLA about a speaker for global warming. James River Systems asked if we would like information about renting books and scanners. Exeter Public Library newsletter was received. “Next in Line” workshop free to libraries to promote seniors to write their autobiographies—information will be placed in newsletter. Don Reynolds from the small and rural public libraries contacted NHLA about a section. There are 73 librarians that checked that off on their membership form.
 - B. Lesley has submitted a proposal on behalf of NHLA for the Annual Conference: Local Governments: Citizens in Action held at the Radisson Hotel, Center of NH, Manchester Nov. 15th - 17th. It is " Building Bridges Between Boards" and would include Lesley, her town administrator, one library trustee and one selectman. It would be presenting information about the communication tools and processes that have allowed them to develop a very collegial and effective working relationship. It would center on what conflicts sometimes arise between library and town governance and positive ways to resolve those conflicts in a way that can suit the needs of both.
- IV. **Vice President's Report—Annie Donahue:**
 - A. Received email from Simmons College; they are interested in being a vendor in future conferences.
 - B. The fall conference is coming together. Caterer confirmed and Annie is waiting for confirmation from the Humanities Council about presenting the afternoon program. NHCUC people will sponsor Steve Cohen from Long Island about innovative new technology. Capitol Center for the Arts is the location, 8:30 a.m. to 3:00 p.m. Sandwich bar for lunch. Looks like cost will be about \$25.00 per person. Annie is thinking about a basket auction as a fundraiser.

V. Treasurer's Report—Carl Heidenblad

- A. Carl distributed a revised budget report. He met this morning with Jan from Better Books and performed an end of the year review. Jan helped fix an error made earlier in the year. All accounts are reconciled with the bank statement. Income exceeded our expenses by about \$4,000 this year. Bus trip to PLA was an unusual event and expense. Strength was the performance of the membership drive that brought \$19,970 into the organization.

VI. Old Business:

- A. Newsletter: Unanimous vote for the format of the newsletter. It should be ready this week and then it will be mailed. The cartoon "Unshelved" was requested for a reprint in the newsletter and we were given permission to use 1 or 2 strips in the upcoming year with copyright attached. Some requested issues to include have no person identified to write it, such as profiles of librarians, most interesting reference questions received, hot happenings in area libraries. Each newsletter will highlight a librarian sponsored by a section in turn. READS has one ready for the next newsletter. Urbans will be assigned in winter, CHILIS summer, the academic section in spring. "Hot Happenings" will be requested via NHAIS-L, to be included if space allows. **Next deadline is August 15th to be printed and mailed out by the end of September.**
- B. Affiliate Group Services—Local Government Center: meeting on Monday at 11:00 a.m. with them. We'll know more after that meeting.
- C. By Laws & Constitution Review: Catherine and others spent about 6 hours on changes. The board went through some of the recommended changes. **Heather Shumway made a motion we table this discussion until the August retreat when we can discuss them in-depth. Seconded by Annie Donahue. Motion carries unanimously.**
- D. Counterparts Registration: cancelled this year because of a lack of sign-ups.
- E. Annual Conference
- F. Other

VII. New Business:

- A. Budget
 - i. 2-year past budget review—Carl distributed a profit and loss budget vs. actual for the most recent fiscal year. There was an income anomaly for the spring conference. Anomalies in income for PLA buses and the accounting line.
 - ii. 2-year planning budget: Diane Tebbetts suggests we table this discussion for the August retreat meeting so we can spend time on it. More information will be coming once arrangements are made.
- B. Other

VIII. NELA Representative Report—Lesley Kimball—not in attendance.

IX. ALA Councilor Report—Diane Tebbetts—Diane emailed her written report. New Orleans residents were very pleased ALA did not change their venue for the annual conference. Anderson Cooper's speech was very moving.

X. Section Reports:

- A. Academic Section—Rebecca Clerkin—nothing for the summer.
- B. CHILIS—Luci Albertson—not in attendance.
- C. READS—Sarah Leonardi—Planning fall conference for Thursday, October 5th, "Are your Patron Missing Links?" Brochure is being distributed via the van. The annual meeting will also be held along with the election. August 1st is the deadline for the exceptional reference librarian award.
- D. Urbans—Susan McCann—not in attendance.

XI. Committee Reports:

- A. President/Nominating/Award—Catherine Redden—not in attendance for this portion.
- B. Advocacy/Publicity—Beth Strauss—Trying to meet but it has been difficult to get everyone together. Student worked with Beth for a potential public service announcement that will be sent to all libraries in the state for local distribution. Sent tons of letters to NH celebrities and everyone said "no." "NH Libraries: Fast, Free and Friendly" is the theme. Toolkit for librarians about advocacy with public and trustees.
- C. Archivist—vacant
- D. Awards Committee—Catherine Redden—not in attendance for this portion.
- E. By-Laws Committee—Catherine Redden—not in attendance for this portion.
- F. Conference Committee—Heather Shumway—has not met.
- G. Intellectual Freedom Committee—Mary Ahlgren—not in attendance.
- H. Legislative Committee—Randy Brough—not in attendance. He did email everyone about contacting their legislator recently.
- I. Membership Committee—Marilyn Borgendale—According to LGC we have 624 members this year. 74 are new members. See attached email.
- J. NHAIS Liaison—Steven K. Butzel—not in attendance.
- K. NH State Librarian—Michael York—not in attendance.
- L. NH State Library Advisory Council—Katherine Hiller—not in attendance.
- M. NHSL—Ann Hoey—not in attendance.
- N. Newsletter Editor—Rebecca Clerkin—see "Old Business."
- O. Nominating Committee—Catherine Redden—not in attendance for this portion.
- P. Public Relation—vacant
- Q. Scholarship Committee—Joseph Dionne—not in attendance.
- R. Trustees Association Liaison—Ann Fabrizio—not in attendance.
- S. Ways and Means Committee—vacant
- T. Website Coordinator—Susan McCann—not in attendance.

XII. Other

XIII. Adjournment at 4:05 p.m.

Next meeting will be the August 15, 2006 retreat.