

**New Hampshire Library Association
Executive Board Meeting
June 20, 2006--DRAFT
2:00 p.m.
Local Government Center, Concord**

Present: Doris Mitton, Mary Ahlgren, Sue McCann, Catherine Redden, Andrea Thorpe, Annie Donahue, Ann Hoey, Becky Clerkin, Sarah Leonardi, Diane Tebbetts, Heather Shumway, Dianne Hathaway

Call to Order: The meeting was called to order at 2:00 p.m. by President Doris Mitton.

Minutes: Minutes of the April 18, 2006 meeting were approved with corrections.

President's Report—Doris Mitton:

- Doris attended Legislative Day in May and went to Washington, D.C. to support the state's budget. Impressed with the amount of services the NHSL gives us for the limited amount of money. Lots of fun! NH Librarian's Day planned for September 14th with a special tour and lunch with Rep. Charles Bass.
- The Last Copy Center in Manchester was flooded during recent rains and the staff of the NHSL is working on new shelving for the inventory.

Vice President's Report—Annie Donahue:

- Ongoing planning for the fall conference on November 2nd. NHCUC will plan for the afternoon program. Capital Center for the Arts in Concord is the location with the deposit paid. Annie is working with a caterer for food. There is free parking on the street and at the lot near Joanne's Fabric.

Treasurer's Report—Carl Heidenblad—not present:

- Carl emailed the report to board members and it will be placed on file.

Old Business:

- The newsletter has been sent to the person at LGC for the layout. The traditional layout will be worked up as well as a new one. It will be emailed to Becky who will share it with the board for the green light to print and distribute. Lots of items have been submitted so this may be a robust issue and more costly.
- Labels will be produced from the LGC for the newsletters to be mailed.
- One advertisement was received for this issue. We may want to update our fee schedule: \$100 for full page, \$50 for half page, \$25 for a quarter page ad, \$15 for the business card size. Board decided to remain at these prices for the time being.

New Business:

- Affiliate group services: contract has been received from LGC that must be signed. Support for board of directors not taken but membership and database of members and mailings was selected. Publicity and promotion, mailings, tabulating evaluations, assisting with conference planning and meetings are services we will use. Will they work with section meetings/conferences? It

sounds like the LGC will do one per year but if they are called a “meeting” rather than a “conference” there is a possibility.

- Financial services: they will send out dues notices, process dues checks and deposit them to our account. They will provide monthly reports for us and will also write out checks. It would make our budgeting more consistent over time even with the change every few years in the treasurer’s position. A future meeting will be scheduled.
- Graphic design services: design and printing of newsletter and conference materials. Logo, letterhead, membership brochure and more can be designed with LGC. We definitely need logo assistance since what we have is a paper original. We want to make sure all sections can use the services.
- The LGC also provides web site hosting and it may be easier and quicker to explore this possibility rather than using the state OIT like we do now. We would need a domain name of our own and it wouldn’t cost anything. The board supports this alternative.
- By-laws Review: changes were discussed to update the by-laws. Catherine, Annie and Becky will get-together to work on changes to bring to the board. Marilyn will need to give input to the membership portions. They will meet prior to the July meeting. **All board members should read through the by-laws and the constitution in preparation.**
- The NHLA budget will be discussed at the July meeting.
- Counterparts: Sponsored by NELA at Endicott College in Beverly, Mass. It is a 2-day affair and NHLA usually pays for board members to attend. Did NHLA budget for it? Budget information should be emailed to the board prior to the discussion. Two-year budget cycle, past and future, is requested.
- Do we want a presence at the LGC Conference in November? Do we want to sponsor a session? Information needs to be submitted by July 12th. **Motion made by Mary Ahlgren to ask Stratham to be part of a discussion about libraries November 15-17th as well as a table sponsorship to distribute information. Second by Heather Shumway. Motion passes unanimously.**

NELA Representative Report—Lesley Kimball—not present, report emailed:

- **NELA Conference 2006**
<http://www.nelib.org/conference/index.htm> You’ll find info on registering and/or reserving a room for the conference at this site. The conference will be 10/22-24, 2006 in Burlington VT and highlights are listed on the Web site.
- **Counterparts**
The biannual Counterparts Conference is July 20-21 at Endicott College in Beverly, MA (right on the water!). The theme is “Building Active Membership & Balancing Personalities for Strong Committees” – a very timely and relevant topic for NELA and NHLA. Presenters are Inside Joke Brain Trust, a library consulting collective consisting of five professional librarians with over 100 years of combined experience in public, academic, special and school libraries. **Anyone** who is interested is welcome to attend this conference which brings together librarians from all six states to discuss issues that affect all of us and to work as a group to devise practical plans and solutions to address those issues. More information: <http://www.nelib.org/counterparts/index.htm>.

- **Next NELA Executive Board Meeting:**
The board meets on 7/20/06 at Counterparts.

ALA Councilor Report—Diane Tebbetts—ALA is the upcoming weekend so a report will be available at the July meeting.

Section and Committee Reports:

- CHILIS—Ann Hoey—Lancaster, Franklin and Bedford P.L. are the hosts of the Accu-Cut machines that CHILIS purchased at PLA. The idea is for the librarian to bring their own supplies to the library nearest them to use the machine. Some dies were also purchased related to the summer reading theme. Proceeding slowly on the picture book award since there are many opinions being shared!
- READS—Sarah Leonardi—Not meeting again until August but a nominating committee is being formed. Having a difficult time getting people to sit on the committee! Amy Thurber will chair a steering committee about a “books to go” service that resulted from the previous book discussion groups. These popular, multiple copies for use of book discussion groups that would be more user-friendly than the NHSL bookbag project. Membership chair made-up a map of NH to locate READS members throughout the state and get a better look at the membership.
- URBANS—Sue McCann—Met in April with a program about blogs, wikis and RSS. Meeting next this Friday in Portsmouth for a tour of the new library.
- Academics—Becky Clerkin--Looking at a brown bag discussion at UNH-Manchester for an upcoming meeting.
- Continuing Education—Andrea Thorpe—We awarded two mini-money grants for two librarians to attend the puppetry workshop.
- Legislative—Randy Brough—No report. The link to legislative issues was a good idea!
- Intellectual Freedom—Mary Ahlgren—There has not been a big event to date. Mary has an idea for a program for the November conference about speaking to the media and how to handle controversial topics. Possibility of inviting a journalism professor from UNH, maybe a librarian who has been in a sensitive situation.
- Conference Committee—Heather Shumway—The conference is May 17th and 18th, 2007. The committee decided against a keynote speaker so they can have more programming. Goal is to plan programming 2 timeslots every morning and the same in the afternoon for 48 programs total. “Connecting NH Libraries” is the theme. Next meeting is August 23rd at 4:00 p.m. at the Hooksett Public Library. Each section should plan to sponsor a program.
- Membership Committee—Marilyn Borgendale—No report.
- Advocacy Committee—Lesley Kimball—No report.
- NHLA Report—Ann Hoey—A Gates Grant process was just emailed to public libraries and are due by July 14th.
- Pay-Equity Task Force—Heather Shumway—Up until now this has been an ad hoc committee. Is this a committee we want to continue and keep the information updated? The committee believes their work is complete but librarians in the field are asking for more. Thank you very much for all your hard work! **The president now disbands this committee.**

- Nominating—Catherine Redden—She has a few names to pursue for upcoming board positions.
- Web Site Coordinator—Sue McCann—Not much to report except for the reorganization and suggestions for links. See Sue's recent email and pass on suggestions to her.

Adjournment: 4:00 p.m.

Respectfully submitted,

Dianne Hathaway, NHLA Secretary